



Portsmouth  
CITY COUNCIL

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# NOTICE OF MEETING

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**POLICY & REVIEW (PERFORMANCE) PANEL**

**WEDNESDAY 13 APRIL AT 4.00PM**

**CONFERENCE ROOM B (THE CAEN ROOM),  
CIVIC OFFICES, PORTSMOUTH**

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## AGENDA

(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

**1 Apologies for Absence**

**2 Declaration of Members' Interests**

Declaration of members' interests in accordance with Standing Order 14.

**3 Minutes of the Meeting held on 9 March 2005**

A copy of the minutes of the Policy & Review (Performance) Panel held on 9 March are attached

**RECOMMENDED that the minutes of the meeting of the Policy & Review (Performance) Panel held on 9 March 2005 be confirmed as a correct record and signed by the Chair.**

**4 Corporate Parenting Review Update**

To consider the attached report which updates the Panel on progress made with implementing recommendations from the 2002 Scrutiny review of the Council's role as corporate parent.

**RECOMMENDED that the Panel**

- 1. Notes progress against recommendations since the last update report to the panel in September 2004 (set out in Appendix 1 to the Report); and**
- 2. Agrees whether any corrective action is required where recommendations have not been achieved.**

## **5 Selecting Indicators for Corporate Monitoring in 2005/6**

To consider the attached report which suggests a set of indicators for regular corporate monitoring in 2005/6.

**RECOMMENDED that the Panel**

- 1. Endorses the proposed list of indicators for monitoring through the Corporate Scorecard and that this should go forward to the Executive for their approval (Appendix 3 of the attached report)**
- 2. Identifies any issues that should be monitored on a regular basis and which are not picked up in Appendix 3**
- 3. Agrees that the Policy and Review (Performance) Panel should continue to receive quarterly updates on indicators within the Corporate Scorecard**
- 4. Agrees that proposed work on developing methods for tracking customer satisfaction and value for money as well as wider quality of life issues, be reported back to the Policy and Review (Performance) Panel**

## **6 Follow up to the Annual Audit & Inspection Letter 2004**

The attached report has been considered by the Strategic Directors Board and the Executive and has been approved by both. The Panel is asked to consider how to monitor the actions proposed by the Audit Commission's Annual Audit and Inspection Letter.

**RECOMMENDED that the Panel considers the report to decide how the Panel would like to monitor the progress made against addressing the actions proposed by the Audit Commission in the Annual Audit and Inspection Letter**

## **7 Health & Safety Policy and Annual Report of Joint Health & Safety Forum**

The attached report was referred to this Panel by the General Purposes Committee at their meeting on 28<sup>th</sup> February 2005. The members are asked to consider the overall health and safety performance of the Council between April 2003 and March 2004.

**RECOMMENDED that the Panel notes the contents of the report**

## **8 Pupil Achievement at Key Stage 3**

To consider the attached report which outlines the trend in pupil achievement at age 14 since 2000, the strategies implemented to raise standards and the impact of this area of work on relevant Corporate Plan targets.

**RECOMMENDED that the Panel**

1. **Notes the anticipated improvement in results (paragraph 19)**
2. **Supports the proposed revision to the corporate plan targets of 77% attaining level 5 or higher in English and Mathematics by 2008 (paragraphs 20 and 21); and**
3. **Requires officers to update the panel of progress once provisional national data is available for 2005**

**9 Lifelong Learning - Best Value Review Progress Report**

To consider the attached report which outlines the progress to date in the Best Value Review of Lifelong Learning.

**RECOMMENDED that the Panel endorses the conduct of the Review and considers the implications of the emerging issues.**

**10 Date of Next Meeting**

To agree the next meeting – 25 May 2005.